



PTO Meeting Minutes December 13, 2007

1. **Call to Order** – The meeting was called to order by Ann Ryan at 6:35 p.m.
2. **Introductions** – The following staff members were introduced: Mary Salter-Kindergarden, Lisa Leight-Art, Sheri Case-4th Grade, Lisa Meier-Science & Technology.
 - The following PTO Officers were introduced: Ann Ryan-Vice President, Toni Masters-Treasurer and Leslie Maegley-Secretary. Sarah Bender-President was absent.
3. **Treasurer's Report** – Toni Masters
 - **Wendy Highfield hosted a card making class that made \$229**
 - Our program to date Scrip total is \$18,000 with a profit of \$1,200. We went from 9 families participating to 59 families. We're looking at some different ideas to promote signing up new families.
4. **Movie Night** – Ann Ryan
 - We are looking for a volunteer to head up a Movie Night, which would be free for all students. In order to do that, we have to upgrade our license, select a movie and organize the popcorn. No one indicated a willingness to do it, so Ann asked that if anything is interested, to please let us know.
5. **Wish Lists** – Ann reminded everyone that the teachers have wish lists and that those wish lists might be good for holiday and this is just a reminder to get them something off their Wish List – People can email Dani to find out what teachers have on their wish lists. Barnes & Noble and Office Depot are also and Banks (teacher supply)
6. **PTO Goals** – Ann Ryan

People asked us to define some overall goals, so we've tried to do that. We hope post them on the website. Here are the goals we are proposing:

- PTO Sponsored Events – Teacher appreciation and crossing guards paid by the PTO
- 50% of major fundraising events money would go directly back to the classroom
- Reserve funds for unexpected classroom and school
- PTO Administrative costs – copying, postage, childcare and hiring crossing guards for
- Teacher/Staff Appreciation Events
- Buy Scrip Cards on demand – have a supply of the most popular ones.
- Free, fun events such as movie nights for community building events

One example of a using PTO reserve funds is a request that Jenn has on behalf of the whole school and that is to purchase a badge system that automatically checks backgrounds of people entering the school. Now that we are starting to build up some PTO money, Jenn would like to ask the PTO to consider allocating the funds to purchase the badge identification system. With the system, visitors to the school are required to swipe their driver's license prior to getting a badge to enter the school. The system will alert us if a felon is trying to enter the school. There is a one-time purchase cost (approx \$1,500) + an annual fee of \$400 +the cost for the badges (\$75 per 1,000). The number of regular volunteers last year was about 140. There are a number of procedures and policies to be defined and communicated prior to the system's implementation.

A MOTION was made and passed unanimously for the Meridian PTO to purchase and fund annually the costs associated with the badge identification system

7. Check-Writing Campaign

- There was a discussion concerning the proposed check-writing campaign that was proposed by a member of the PTO at a previous meeting. We discussed that we don't want our kids going door-to-door selling things and this type of effort doesn't take a lot of volunteers to run it. Even if every student donated \$20, we could raise \$12,000, which would go to good use. We will plan to bring the details to the January meeting and get final approval. A MOTION was made and unanimously approved to go forward with this type of fundraiser.

8. Upcoming Events

- Scrip weekly ordering
- "Just for Kids" Holiday Card Making Class" - Dec 12, 2007 1:30 pm–4:30 pm in the Gym
- Meridian Holiday Boutique — Dec 15, 2007, 9:00 am – 2:00 pm – They still need a lot of volunteers, admissions table, kids art craft – It was Lisa and Nicole's idea. Please support this effort by coming to the sale.
- "Send Your Teacher Packing" – We checked this idea out with the District and we would have to get a license for the raffle piece and the second issue is that they are not comfortable with the amount the teacher would get – they cannot accept gifts of that size. Great idea.
- McDonalds / Meridian Restaurant Night – Wednesday, January 16, 2008, 5:00 pm - 8:00 pm
 - We have a date set and to make sure that date is cleared. The deal that Jenn made with the teachers last year was to equally divide the earnings among those who worked. Jenn asked the teachers at the . Heather is going to get a sign-up.
 - February 19th – Gunther Toody's (15-20% of sales). They do a classroom contest for free milkshakes for the class with the most sales.
 - March 18 – Chick-fil-a (20% of sales) – They offered their giant inflatable cow to be put here on that day and they'll do a classroom contest for a Nugget party.
 - Consider Mimi's and Outback Steakhouse – you pre-order the tickets and they tell you what the offerings are – you get a large % of the sales. They donate their staff as volunteer. Legacy Band does it once or twice a year. You decide what you're charging. Has to be planned out ahead of time.
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- Restaurant Nights -TBD
- Next PTO Meeting – January 17, 2008 at 6:30 pm
- Mother/Son 14ers Basketball Game – March 14, 2008 – More details to follow.
- Father/Daughter Dance – Spring 2008 – Still need volunteers and help with that event. Put Tonya's email address on all the documentation for volunteers.

8. Meeting Adjourned – The meeting was adjourned at 7:30 p.m.